Working Agreement



Place for immersive and practical learning and fine-tuning of skills.

We will ...

- Start with terms of reference
- 2 Sensei imposes Dojo Code of Ethics
- If late, wait 4 Sensei's signal to enter
- 4 Respect others
- Strive to fail and learn
- 6 Cultivate an open mind
- Be engaged
- 8 Value continuous learning
- 9 Value collaboration
- 10 Value innovation
- 111 Steward our guardrails
- 12 Optimize all meetings
- 13 Terminate if no energy or value

- E Long-term Lifetime
- Bi-weekly 55min collaboration sessions.
- Recognition of attendance.
- Groomed and actionable backlog.
- > larger than 2-Pizza-sized (6±3) **core** team.
- Award/Belt awarded for acquired skills.

Terms of Reference

- □ WHY are we here?
- ☐ WHAT are our **objectives**?
- ☐ WHAT is our lighthouse **hypothesis**?

Getting Started

- ☐ Create Teams collaboration channel
- ☐ **Invite** community members (everyone)
- □ Collaborate to define terms of reference
- ☐ Register with EDO Dojos
- ☐ Schedule Dojo sessions
- ☐ Update EDO SharePoint

Collaboration

- ☐ Share collaboration notes and findings
- ☐ Create and present Dojo report
- ☐ Decide on next steps when lifetime expires

Deliverables

- ☐ Regular update on terms of reference
- ☐ **Report** on status of Dojo
- ☐ **Kata** exams
- ☐ **Graduation** ceremonies
- □ Collaboration recordings
- ☐ Net Performance Score (NPS) poll



Meetings

- ☐ Finish T-5 minutes early
- ☐ No agenda or purpose, no meeting
- ☐ No energy? Give everyone time back!
- ☐ No TLA (three lettered acronyms) or jargon

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☐ Take notes and share them with actions