

Working Agreement



EDO Community of Practice

Share a concern or passion for something they do and learn how to group of people with common disciplines do it better as they interact regularly.

We will ...

- 1 Start with terms of reference
- 2 Keep it SIMPLE !
- 3 Be laser focused
- 4 Be transparent
- 5 Be committed
- 6 Be engaged
- 7 Value continuous learning
- 8 Value collaboration
- 9 Value innovation
- 10 Steward our guardrails
- 11 Optimize all meetings
- 12 Rotate hosting baton
- 13 Terminate if no energy or value

- Long-term Lifetime
- Bi-weekly 55min collaboration sessions.
- Recognition of attendance.
- Groomed and actionable backlog.
- Larger than 2-Pizza-sized (6±3) core team.



Terms of Reference

- WHY are we here?
- WHAT are our objectives?
- WHAT is our lighthouse hypothesis?



Getting Started

- Create Teams collaboration channel
- Invite community members (everyone)
- Collaborate to define terms of reference
- Register with EDO community of practices
- Schedule collaboration sessions
- Update EDO SharePoint



Collaboration

- Share collaboration notes and findings
- Create and present collaboration report
- Decide on next steps when lifetime expires



Deliverables

- Regular update on terms of reference
- Regular updates on associated events
- Collaboration recordings
- Net Performance Score (NPS) poll



Meetings

- Finish T-5 minutes early
- No agenda or purpose, no meeting
- No energy? Give everyone time back!
- No TLA (three lettered acronyms) or jargon
- Take notes and share them with actions

Inspired
by
Elon Musk